

## How To Achieve College Effective Time Management?

You have just started college, and are very excited with your new surroundings. You are getting use to your classes, as well as your new living arrangement. Gone are the days when you had a structured school day. You have classes intermittently throughout the day, and you have met new friends to go out with at night. So, with all of the things on your calendar, you are in need of some college effective time management skills.

### College Effective Time Management: Classes Will Be Your Priority

It might be hard to realize for some, but college is not just about the social scene. After all, it is about learning new things and getting a degree, so that you can go out and get a good job! Unfortunately, as a college freshman you will see many different people leave, partly because they have not got college effective time management skills.

With a little help from College Effective Time Management, you will be able to acquire the skills that allow you to excel in your studies as well as your social life. College effective time management starts with evaluating your priorities. It is crucial to realize that there must be a balance between your social calendar and your academic calendar. And emphasis should be on your academic calendar at all times.

Simply, college effective time management comes with being organised. For instance, many college courses rely on handouts, so you should invest in a large folder, one for each subject, with pockets for each class. Put in the notes and handouts in their respective folders and pockets according to the dates of the lesson. This way you will know exactly where to look for the notes when you need to use them. And it will for sure save you a lot of time. Next, get a planner. Jot down the dates of any homework and assignments datelines. And don't leave out your exam dates. You may also jot down important notes in your planner.

When it comes to implementing college effective time management skills, it also has a lot to do with planning ahead and creating a balance between what needs to be done, and what you would like to do. For example, if there's a party on Friday night, and you have an exam bright and early the following Monday, you can still go to the party. Just make sure that you spend a good amount of the weekend studying.

Another particularly effective time management is to plan everything that needed to be accomplished in the coming week, earlier. For instance, dedicate an hour of your time on Sunday morning to plan out your weekly schedule. Put in exams dates or assignment dates and allocate enough time for yourself to study and prepare for it. Then, make sure you have time for social events, and of course time to just generally relax. You will eventually get into a schedule, and this is very good for college effective time management.

It should be noted that sometimes you will have to forgo some fun events in favor of your studies. However, the sense of accomplishment you will feel when you get that degree after four years of hard work will certainly make it all worth it.

### About the Author

Everyone would love to have more time but we just have 24 hours in a day. If you care to know more on time management and what do you need for time management for employees, follow the link [time-management-for-employees](#)

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